

*The following information was emailed to students on 9/23/22.*

**Purpose:** In accordance with federal regulations (34CFR 668.41(b)(c)), Luther Rice College and Seminary is providing the following information with regards to Reporting and Disclosure Information. Luther Rice, as permitted by federal regulation, provides access to its consumer information primarily through electronic means (via email or the Disclosures page (<https://www.lutherrice.edu/about-us/disclosures.cms>) of the Luther Rice website ([www.LutherRice.edu](http://www.LutherRice.edu))). Paper copies of the information are available upon request. Enrolled or prospective students may contact Margie Miller, Director of Student Affairs 770-484-1204 ext. 5516, or Casey Kuffrey, Vice President for Financial Affairs 770-484-1204 ext. 5288, during regular business hours to discuss any information presented here or on the website. Regular business hours are typically Monday through Friday: 9:00am – 4:00pm.

## **General Disclosures**

### **1. General Information about Luther Rice**

- Information about Luther Rice, including employee contact information, [degree programs](#), [certificate programs](#), [faculty](#), cost of attendance, [transfer of credit](#), course withdrawal procedures, [facilities](#), services for [students with disabilities](#), and other general information required to be disclosed can be viewed either within the Luther Rice website or in the [online catalog](#). Information pertaining to academic program reviews may be viewed in the [Assessment Plan](#). Information regarding student life can be found at [Student Life](#). A hard copy of a Luther Rice catalog is not available, but catalog information may be viewed [online](#), or information pertaining to Luther Rice can be obtained by contacting the [Admissions Office](#). Information pertaining to student body diversity, institutional statistics, or disclosures can be accessed from the [Disclosures](#) section of the Luther Rice website.
- The 2021-22 [Student Handbook](#) also contains information regarding Luther Rice.
- Information about [accrediting bodies and state operational authorization](#) can be found on the Luther Rice website or can be reviewed by contacting the Executive Vice President and Provost at [evan.posey@LutherRice.edu](mailto:evan.posey@LutherRice.edu).
- The Biblical Counseling Practicum in the [Master of Arts in Biblical Counseling](#) may occur in a variety of settings and any student enrolled in or interested in that degree program should contact the instructor for the practicum course or the program coordinator (Dr. Ann Kerlin: 770-484-1204 ext. 5688) before enrolling or for information pertaining to that course.

### **2. Personal Information Privacy Policy**

- Luther Rice College & Seminary recognizes the importance of protecting the privacy of personal information. Luther Rice does not disclose or sell any nonpublic personal information about students or prospects to anyone, unless given specific permission by the student or compelled to do so by law.  
Luther Rice collects and maintains personal information from individuals who have agreed to provide it to the Institution. The personal information is securely maintained at Luther Rice in accordance with Institution's record retention policies and procedures. Approved personal information provided by an individual will only be used for regular business purposes of the Institution and periodic contact concerning upcoming events, recruitment, admission, registration, and other Luther Rice related items. Any questions about record retention policies, the use of personal information, and how to "opt out" of future communication may be emailed to [contact@LutherRice.edu](mailto:contact@LutherRice.edu). Similarly, students who are

citizens of the European Union may pursue their "Right to be Forgotten" in accordance with the E.U. GDPR, by contacting us by email at [contact@LutherRice.edu](mailto:contact@LutherRice.edu).

- To ensure you the customer that we take seriously the security of our data, we carefully monitor our compliance with GLBA and GDPR. For more information concerning Luther Rice's compliance, please visit the Privacy Policy at the bottom of our website [www.LutherRice.edu](http://www.LutherRice.edu) or contact us at [contact@LutherRice.edu](mailto:contact@LutherRice.edu) or the GDPR compliance page on our website.

### 3. Financial Assistance Information Available to Students

- Students attending Luther Rice have access to several options for [financial aid](#). This aid may be federal aid, [Tuition Assistance](#), [military benefits](#), sponsorships, outside scholarships, private education loans, or a combination thereof. Information regarding aid types, application information, financial assistance, and contact information for the Financial Aid Office can be viewed or accessed from the [Luther Rice Financial Aid page](#). From this site, you may also visit the [Financial Aid Calendar](#) that shows refund schedules, [Satisfactory Academic Progress](#), which students receiving federal aid and Tuition Assistance must meet to retain eligibility, and [Financial Aid FAQ](#), which addresses issues such as aid types, disbursement methods, enrollment at another institution or study abroad, book vouchers, and return of title IV funds when a student withdraws or is administratively withdrawn. An online version of the Luther Rice catalog, which includes financial assistance information, can be accessed [here](#), or information pertaining to Luther Rice can be obtained by contacting the [Admissions Office](#).
- Listed below is a diversity breakdown of full-time, undergraduate students during fall 2021:

Gender	Number	Percentage
Male	18	60%
Female	12	40%

Federal Pell Grant	Number	Percentage
Recipient	18	60%
Non Recipient	12	40%

Ethnicity	Number	Percentage
Caucasian	22	73%
Black	6	20%
Unknown	2	7%

### 4. Financial Aid Counseling

- If a student requests, and is a first-time borrower of, a federal Direct Loan, the borrower must complete entrance counseling for a subsidized/unsubsidized Direct Loan at <https://studentaid.gov/entrance-counseling/>.
- If a federal loan recipient drops below half-time, completely withdraws, or graduates the borrower must complete exit counseling. Exit counseling is a reminder to the borrower of his financial obligations and must be completed even if the borrower plans to return to Luther Rice in the future. Exit counseling can be done online at <https://studentaid.gov/exit->

[counseling](#) or the Financial Aid Office will email information to the student's personal email address.

- Borrowers may access [Financial Awareness Counseling](#) to help with financial literacy.

## 5. Financial Information

- Financial information including tuition and fee costs, payment plan information, and refund policy can be found in the Financial Services section of the [online Luther Rice Catalog](#). You may view the annual estimated [price of attendance](#) for the various degree program levels available at Luther Rice. Withdrawal processes can be found in the Student Services section of the [online Luther Rice Catalog](#).

## 6. Drug and Alcohol Abuse Prevention

- Luther Rice requires that its campus, employees, and students be drug free. The institution, including all departments and affiliated institutions within it, expressly prohibits the unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance on the campus and premises. Violation of this policy will result in the immediate dismissal from Luther Rice of any student involved in these activities. Any student using alcohol or participating in the unlawful possession, use, or distribution of drugs while on the properties owned or used by Luther Rice will be immediately dismissed. In addition, faculty, staff, or students involved in such illegal activities are subject to legal prosecution under federal, state, and local law and may be liable for personal injuries or property damage that occur when participating in the above activities. You may [click here](#) to view information pertaining to federal drug penalties.
- Luther Rice also considers tobacco to be habit-forming and addictive and strictly prohibits smoking (including electronic cigarettes) or the usage of other tobacco substances while on campus or while attending other institution related activities.

Drug abuse may cause physical changes within the body and can lead to cancer, mental problems, death, etc. (<https://www.drugabuse.gov/related-topics/health-consequences-drug-misuse>). Listed below are a few signs that may indicate drug abuse:

- Lack of interest in things you used to love
- Change your friends a lot
- Stop taking care of yourself
- Sleep at odd hours
- Have problems at work or with family
- Switch quickly from feeling good and bad
- Spend more time alone than you used to
- Crave or strongly desire to use the substance
- Eat more or less than normal

*The above list was taken directly from <https://www.webmd.com/mental-health/addiction/substance-abuse#2>*

Luther Rice recommends that any student or employee seek immediate help regarding drug and/or alcohol abuse. Below is a list of treatment facilities for anyone struggling with drug use/alcohol abuse.

Penfield Addiction Ministries	1061 Mercer Circle Union Point, GA 30669 706.453.7929
No Longer Bound	2725 Pine Gove Road Cumming, GA 30041 770.886.7873
Alcoholics Anonymous	270 Peachtree Street #1060 Atlanta, GA 30303 404.525.3178
Ridgeview Institute	3995 South Cobb Drive SE Smyrna, GA 30080 844.350.8800
Peachford Hospital	2151 Peachford Road Atlanta, GA 30338 770.455.3200

*Luther Rice is neither associated with nor does it endorse any of these facilities/programs.*

- The [Student Handbook](#) also contains information pertaining to drug and alcohol abuse.

#### **7. Completion/Graduation Rates and Retention Rates**

- The current graduation and retention rates for Luther Rice undergraduate students can be obtained through the National Center for Education Statistics or College Navigator at <http://nces.ed.gov/collegenavigator/>. The site also has more information regarding Luther Rice (e.g., student demographics, diversity). The Luther Rice [Quick Facts page](#) has information pertaining to specific, internally-generated graduation and retention rates.

#### **8. Job Placement and Post-Graduate Study**

- Based upon surveys of 2022 graduates, 39% of the respondents stated that they have a job that is somehow related to their degree.
- Based upon an alumni survey of those students who received their Bachelor of Arts degrees from Luther Rice in 2015, 2019 and 2022, 50% of the respondents attended an institution of higher learning after earning their undergraduate degree from Luther Rice. Approximately 80% of those respondents who listed the institution attended a school of a religious nature.

#### **9. Institutional Security Policies and Crime Statistics**

- In accordance with the Campus Security Act (CLERY), Luther Rice publishes an Annual Campus Security Report that outlines Luther Rice's security policies and crime statistics. This report is made available on Luther Rice's [Campus Safety page](#). The Luther Rice main campus security report is available in hardcopy format upon electronic request to [StudentServices@LutherRice.edu](mailto:StudentServices@LutherRice.edu).

- Title IX information can be accessed through the Luther Rice [Campus Safety page](#).

## 10. Emergency Notification Plan

- In the event of an emergency and campus notification is appropriate, the Executive Vice President will initiate the Emergency Notification Plan. The Executive Vice President will create the content of the message and will initiate the system to disseminate the message. On-campus notification consists of personal relay of information, email, mass texting, and if needed, the telephone intercom system. When appropriate off-campus parties will be notified by telephone. If the Executive Vice President is unavailable, the Vice President of Finance will fulfill all duties as outlined in the Emergency Notification Plan.

In the event of a life-threatening medical emergency, fire, intruder/active shooter, or life-threatening weather event, employees, students and/or visitors should dial 911 and consider their personal safety a priority and act accordingly. Once the initial call for emergency personnel has been made, the Executive Vice President should be notified along with the Luther Rice information desk staff member at 5519 or 770-484-1204.

- *Intruder Alert/Active Shooter*  
In the event of an intruder or active shooter on-campus, employees, students, and visitors are to retreat to designated safe rooms on-campus or flee off-campus if possible. On-campus notification consists of a personal relay and the telephone intercom system. Employees, students, and visitors are to remain in safe rooms until notified by authorized police personnel or campus security. Intruder/Active shooter drills are performed each semester by Luther Rice's security personnel for all employees and students on campus.

The persons filling the above-mentioned roles for 2021-2022 are as follows:

- Executive Vice President and Provost – Dr. Evan Posey
- Vice President for Financial Affairs – Mr. Casey Kuffrey
- Luther Rice Security Personnel – Georgia State Trooper on campus at time of event

The Emergency Notification Plan is publicized to the on-campus and off-campus community annually via the Luther Rice website and Consumer Disclosure document. You can access the Plan within the Emergency Operations Policy and Safety Plan located on the Luther Rice [Campus Safety page](#).

Periodically throughout the year, Luther Rice may test the Emergency Plan (announced or unannounced), evaluate the results with all parties involved, and document any results in the minutes of the Student Services Committee.

## 11. Enrollment/Class Schedule/Textbooks

- Access to the Luther Rice class schedule, class information, enrollment and required textbooks is made available on the Luther Rice website. [Open link here](#) to access the Luther Rice course schedule planner. Visit [My Campus](#) for class information and registration. [Open link here](#) for pertinent information regarding required textbooks.
- A financial aid recipient (federal or institutional aid) is eligible to receive a book voucher to use at Luther Rice's book servicer, Akademos, before classes begin as long as the student's

financial aid has been packaged, accepted, and excess aid funds are scheduled to arrive. View the [Financial Aid Calendar](#) for instructions detailing how to request a voucher.

#### **12. Net Price Calculator**

- The Net Price Calculator is a tool that students can use to estimate their “net price” to attend a particular college or university. [Open link here](#) for access to the Luther Rice Net Price Calculator.

#### **13. Student’s Rights under the Family Education Rights and Privacy Act (FERPA)**

- FERPA affords students certain rights with respect to their education records. Information regarding FERPA can be accessed by [opening link here](#).

#### **14. Use of Copyrighted Works**

- [Click here](#) to view information pertaining to copyrighted works.

#### **15. Vaccinations**

- Luther Rice students are not required to have vaccinations.

*Luther Rice College and Seminary is an Equal Opportunity higher education institution open to any qualified individual without regard to race, religion, sex, age, color, national or ethnic origin, or disability. This non-discriminatory policy includes admissions policies, scholarship and loan programs, and other institution administered programs, except where required by specific religious tenets held by the institution.*